

From: Dr Santiago FARES TAIE – TF-YS Chair

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Ref: LiveMyLab Project IFCC Task Force - Young Scientists & Public Relations

IFCC Task Force for Young Scientists (TF-YS)

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**To: IFCC Full Member Societies' National Representatives
IFCC Affiliate Societies' Representatives
IFCC-TF-YS corresponding members**

Objective:

a Virtual/remoted visit to a laboratory, driven by young scientists in 4 languages (English or Spanish or French or Chinese).

Targeted public:

General population or **Specialists in laboratory medicine**. The best videos will be distributed around the world to create awareness of the fundamental role our profession plays in patient care and public health. For this purpose, IFCC has launched a new initiative entitled "IFCC Global Med Lab Week" which will be carried out in April each year starting in 2022.

How to participate:

Film your lab as a virtual guided tour (for example, with your Mobile phone)

Mandatory documents:

- Letter of acceptance from your laboratory/hospital director for dissemination of your video on IFCC communication channels (web page, congress, webinar, social media...).
- Letter of acceptance from your national society.

Both letters should include a statement "The video may be modified to adapt it to the purposes of "IFCC Global Med Lab Week".

NB: if you need, you could ask your national society for a letter of support for this initiative that could be presented to your laboratory

NB: LiveMyLab Project is a volunteer activity; there is no payment.

Video information:

- **Orientation:** Horizontal (avoid vertical)
- **Video editing:** Can be performed by you or by the IFCC
- **Duration** after moviemaking: 5 min, max 10 min
- **Sound:** the videos should be done in one of the following languages: **English or Spanish or French or Chinese/mandarin.**

English language is preferred, but other languages are highly welcome if you provide English subtitles in the video (or in a Word document). Only Videos in Spanish can be sent originally in Spanish if cannot be done in English. IFCC young scientists will translate it. Send your video(s) to: colli-lanzi@ifcc.org.

Template of the visit to your laboratory (video):

Please follow the instruction of this template to have a good quality video and uniformization for all countries that participate.

- **The videos targeting general public, should be understood by non-specialists on the field.**

- **For videos targeting Specialists in Laboratory Medicine:**

The videos targeting Specialists in laboratory medicine should be structured into 5 parts (see below).

- **Parts 1 to 4:** should correspond to a minimum of 70% of the final video.

- **Part 5:** should be a maximum of 30% of the final video. Be careful to anonymize any source of patient identification. Please provide a slide with the National Society name, the organization name and corresponding logo, the name of the laboratory and/or hospital, and the names and roles of the video participants.

1. **Overview of your laboratory in its environment:** Locally, regionally, nationally, internationally
Please provide basic information.
Ex: how many people live in the city, how many people work in this environment (ex: hospital), how many patients are received every year ...
2. **Pre-analytical phase:** Please provide basic information on the global organization of the laboratory and the pre-analytical phase
Ex: certification of the lab, number of samples received, collection of the samples, core Laboratory structuration, workforce, way of reduction of pre-analytical errors, ...
3. **Analytical phase:** Focus on the analytical phase for widespread disciplines (Ex: biochemistry, hematology, microbiology...)
Ex: analyzers, process, professionals working there, quality controls... (ex: slides for hematology)
4. **Post-analytical phase:** Provide information on the evaluation of the results and the role in the clinical management of a patient
Ex: Evaluation of the results, validation of results (automatically or not), link with clinicians, communication with healthcare professionals
5. **Profile of a Young Scientist:** Provide a quick presentation of a Young Scientist participating in a specific activity in the Laboratory
Ex: participation in a notable activity, in any challenge that experienced the lab, ...

We look forward to receiving your videos.

Best Regards

Dr. Santiago FARES TAIE

IFCC TF-YS Chair

